**Prose Admission Process**

1. **Registration Type - New Admission**
   1. Select Registration Type, School, Schooling Program, Academic Year (B2C).
   2. Select Registration Type, School, Schooling Program, Academic Year, Business Partner (B2B).
      1. Start Student Profiling
         1. Blank Application Form will be Generated (pdf) (Form Issue To, School, Academic Year, Syllabus Type, Grade Category, Grade, Subject Group – Select Subjects).
         2. Type Of Application (Primary Application, Sibling Application)
         3. Student Full Name, Parent/Guardian Full Name, Parent/Guardian Email, Parent/Guardian Mobile, Student Gender, Relationship With Student, School, Schooling Program, Academic Year, Batch Year, Syllabus Type, Grade Category, Grade, Subject Group, Preferred Batch Time, **Student Profile Completion (Parent, Admission Team), Parent Undertaking (Online, Hard Copy)**, Date Of Admission, Study Center.
         4. According To Subject Group selection Offered Subjects will be listed their All Mandatory subject Are already selected and other subject selected manually.
         5. **Lead Information :** Student Type (General, Social, Sponsored), Market Lead Type (Business Partner, Referral Partner, Walk In), Walk In Mode Type (Social Medial, Parent Reference, Website & Advt, Others).
         6. After Submit Status Will Be **“Registered”** And Application Number [PE/2024-2025/1199] will be generated.
         7. After that in next stage select Fee Category, Other Discount(optional), Tie-up School(optional) then submit and status will be **“Fee Configured”**.
         8. After that in next stage
            1. Student Profile : (DOB, Nationality, Aadhar Number, Passport Number (optional).
            2. Parent : Postal Address, Country/State/District/City, Aadhar Number, Passport Number (optional), PAN Number (optional).
            3. Again Subject Group wise Subject selection will be given. (In B2B is given before status **Registered**.)
            4. Student Sport Engagement: Engagement Since (Date), Academy Partner (Refferal, Business, Other). In Case Of other (Academy Name, Academy Country/State/District/City, Address, Coach) will be filled.

(In B2B is given before status **Registered**.)

* + - * 1. **Have the Student Undergone :**

**Formal Education :** Fill Previous Education Details (School Name, Address, Country/State/District/City, Syllabus Type, Grade, Medium Of Education, Last Academic Year (YYYY).

**Home Schooling :** Nothing To Fill.

* + - * 1. After Submission Status Will Be **“Submitted”**.
      1. In Next Stage Application Form and Undertaking Form (Upload/Download) option given. Undertaking Form Upload is compulsory. Also Other other document also be uploaded (optional).
      2. After that status will be **"Undertaking Accepted”. Registration Process Completed.**

1. **Enrollment Process**
   1. Registered Student with status **"Undertaking Accepted”** shown as “Pending” Status**.**
   2. After that Initial Fees Payment have been done and capture the payment detail like (Method of Payment, Bank Reference, Payment Date).
   3. After submission Enrollment No will be generated and showing in “Completed” status.
   4. In Registration Status will be “Enrolled/Renewed”.